



Women's Community Centre SA Inc

APPLICATION TO VOLUNTEER

<p style="text-align: center;">WCC Mission Statement</p> <p style="text-align: center;"><i>The Women's Community Centre of South Australia welcomes, educates and nurtures women in an inclusive environment that acknowledges and supports them on their pathway of life.</i></p>	<p style="text-align: center;">WCC Vision Statement</p> <p style="text-align: center;"><i>The Women's Community Centre of South Australia responds to the needs of women by developing affordable and accessible recreational and personal development programs and activities to enhance their spiritual, social, physical and emotional well being.</i></p>
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PERSONAL DETAILS

First Name		Last Name:	
Street:		Suburb/Town:	
Postcode:		Home Telephone:	
Mobile Phone:		E-mail:	
Emergency Contact Person:		Their number:	
Their relationship to you:			

AREAS OF INTEREST

There are a number of volunteer roles at the Women's Community Centre. Their type and availability can vary depending on current need. The following questions will help us gain an understanding of what type of work you would like to offer us. Remember you do not necessarily have to the skills to do a task you may be interested in. All of this will be discussed in your interview with the co-ordinator or volunteer co-ordinator.

DAY TO DAY CENTRE OPERATION (*Please tick the box where you are interested*)

<input type="checkbox"/> Reception / Office Administration	<input type="checkbox"/> Gardening and maintenance
<input type="checkbox"/> Childcare	<input type="checkbox"/> Course Facilitation
<input type="checkbox"/> Data Entry	<input type="checkbox"/> IT assistance
<input type="checkbox"/> Statistical collection/collation	<input type="checkbox"/> Desktop publishing
<input type="checkbox"/> Cleaning	<input type="checkbox"/> Event management
<input type="checkbox"/> Course evaluation	<input type="checkbox"/> Mail out assistance
<input type="checkbox"/> Website maintenance	<input type="checkbox"/> Pamphlet information & management
<input type="checkbox"/> Special Project Work	<input type="checkbox"/> Artwork and design



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BEHIND THE SCENES PROJECTS (Please tick the box where you are interested)

<input type="checkbox"/> Grants & Submission Writing	<input type="checkbox"/> Fundraising
<input type="checkbox"/> Event Planning	<input type="checkbox"/> Public relations
<input type="checkbox"/> Marketing	<input type="checkbox"/> Program Planning
<input type="checkbox"/> Occupational Health & Safety	<input type="checkbox"/> Event management
<input type="checkbox"/> Cleaning	<input type="checkbox"/> Working Bees
<input type="checkbox"/> Occasional Projects	<input type="checkbox"/> Mail Out Days

CONSULTANCY

*The Women's Community Centre welcomes consultancy from qualified women in professional areas.
Please indicate if you are able to offer general or project assistance in any of the following areas.*

<input type="checkbox"/> Finance or accounting	<input type="checkbox"/> Legal Assistance
<input type="checkbox"/> Counselling	<input type="checkbox"/> Volunteer Training
<input type="checkbox"/> Occupational Health & Safety	<input type="checkbox"/> Marketing

What prompted you to offer to volunteer at the WCC?

What specific skills are you interested in developing at the WCC?

What specific experiences are you hoping to have at the WCC?



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Please list previous volunteer roles, paid employment, qualifications, interests and skills you feel may be relevant or attach a brief C.V.

Please indicate the days and times you could be available.

Days	Please Tick	Days	Please Tick
MONDAY Mornings		THURSDAY Mornings	
MONDAY Afternoons		THURSDAY Afternoons	
TUESDAY Mornings		FRIDAY Mornings	
TUESDAY Afternoons		FRIDAY Afternoons	
WEDNESDAY Mornings		WEEKENDS	
WEDNESDAY Afternoons		AFTERHOURS	

Please let us know if you will be using your volunteer time to support your obligations under Centrelink, Workcover or other programs.

Thank you for your support of the Centre by offering to volunteer at the Women's Community Centre. We will be in touch soon to arrange a time for an interview. If you have any questions please do not hesitate to contact the Centre on (08) 83626571.

Please drop this form into the Centre or post to 64 Nelson Street, Stepney 5069 SA.

Fax: (08) 83620388 or E-mail: wccsa@senet.com.au

****Information you supply on this form will be kept confidential.**